



Greek Orthodox Church of the Assumption of Port Jefferson Afternoon Greek School

Rules of Behavior Form for the School Year 2011-2012

The Greek School Board & Parish Council has approved school rules to help create a safe learning environment for our children. Our aim is to create awareness and teach children about safety, care, respect for teachers and property, positive health habits, and consideration for others. Each student, along with their parent, should read and sign this form and return it to their teacher.

Code of Behavior

- ✓ All students must stay in the building during school hours.
- ✓ Respect for property: school, teachers and other students.
- ✓ Use polite, respectable language and behavior towards teachers, students, parents, supervisors and visitors.
- ✓ Violence is not permitted; this includes threats, vandalism, bullying and inappropriate body language.
- ✓ Please be on time to school and prepared to follow class instructions and to do work.
- ✓ Students must follow teacher's and principal's classroom rules.
- ✓ NO electronic devices are allowed during class instruction. This includes: cell phones, iPods, DS. If a student does not follow these rules the device will be taken and given back to the parents.
- ✓ No eating or drinking in the classroom. No food upstairs. Water only is permitted.
- ✓ Please use front doors only when exiting and entering a building. The back doors are for emergencies only.
- ✓ No non-student is allowed upstairs without a parent.
- ✓ No parent is allowed to "sit" in a classroom with their child. If a child is under distress and needs their parent, the child will be allowed to leave the classroom.
- ✓ Parents are not allowed to ask to speak with a teacher during instruction time. Please seek the teacher out during the break or after school.

***** If a parent or child has any school/classroom related issues or concerns, please see the teacher first, and then principal or a member of the school board privately. Please do not use public forums to voice negative remarks. Children are always around listening and it is not appropriate. If a concern is not "school related" please see a parish council member. *****

Routines and Rituals

- ✓ Upon entering the classroom students should go directly to their seat.
- ✓ Please raise your hand or wait for the teacher to call on you in class and do not call out.
- ✓ Please make sure you have the correct supplies for the class. Some supplies will be provided by the teacher.
- ✓ Students should be honest, courteous, helpful and trustworthy.
- ✓ All students need to clean up after themselves after they finish their dinner.
- ✓ All students must have bathroom pass to go to the bathroom.

The school board & PC is looking to provide a safe and orderly school environment where ALL students may receive, and teachers may deliver, quality instruction with respect without disruption or interference.

Parent's Signature _____

Student's Signature _____

Print Name _____

Print Name _____

*** Finding Answers for the School Year 2011-2012 ***

When parents have a question or concern about a child's class work or progress in their class, they should contact the teacher. The teacher who works with the student knows the child and can generally help solve the difficulty.

Next, parents should contact the principal if the teacher does not offer a satisfactory resolution. If satisfaction is not achieved, then the principal will schedule a meeting with the parent, teacher and himself. If a parent's concern is of a more general nature and involves the activities of or during school, the principal should be contacted directly. If the question remains unresolved, the parent may choose to contact the school board president.

If a parent's concern is of a more general nature that involves for example, the facilities or church membership, they should contact Parish Council or Father Jim.

In the case of a grievance against a staff member or another parent or in the case of a teacher having a grievance about a parent:

1. Speak to the principal. If the situation is still unresolved:
2. Contact the president of the school board.
3. If necessary, the school board president may seek advisement from PC or Father Jim.

The Greek School Board can not consider or take action on any letters, notes or communications that are unsigned. Anonymity of individuals registering complaints or allegations in writing will be respected if requested, but such communications must bear the name and signature of the writer. We are not looking to miss-quote anyone or disseminate any wrong information. We ask only that if you have a question, please ask the appropriate person for clarification or go directly to the source.